



The Mission of the Norwood Public Schools is to Foster Success in All Students by Educating Them in a Safe and Respectful Environment.

**MINUTES
BOARD OF EDUCATION**

January 16, 2018

I. CALL TO ORDER

The regular meeting was called to order at 7:00 p.m. by school board president Mr. Morlang.

A. Pledge of Allegiance

The pledge of allegiance was said by those present.

B. Request for Additional Items

Ms. Barkemeyer requested discussion on email usage and discussion by board members be added under new business.

Mr. Crews requested Policy IKF-E-1 (Volunteer Service Guidelines) be added under new business for discussion.

II. OPPORTUNITY FOR CITIZENS TO ADDRESS THE BOARD

None

III. FOUR DAY WEEK TELECONFERENCE

The board members, Mr. Crews and Mr. Alan Dillon, Superintendent of DeBeque Schools, had a discussion on the four day week calendar.

Key Points: Very important to have all stakeholders on the same page.
Keep all involved informed.
Set the expectations high for all staff and encourage them to use the off day for personal appointments to avoid missing a day of school.
Work hard to protect the time for teaching.
Their school day starts at 7:45 a.m. and ends at 4:00 p.m.
The day off is used for Professional Development for teachers.
Job shadowing is done for juniors and seniors who are involved in work study.
Intervention time is built into the normal school day.
Parents appreciate the down time for their students.

Teachers do like the four day week.
Collaboration time can be done on the day off.
Classified employees are affected most in regards to hours cut.

IV. AUDIT PRESENTATION – Mr. Mike Nelson

Mr. Mike Nelson of CSD & Co. presented the Norwood School District Financial Audit for the 2016-2017 school year. Mr. Nelson thanked the board for the opportunity to present the audit and stated he would be giving highlights of the audit tonight. He also thanked the administrative staff for all their hard work and help with the audit. He stated there were no surprises in his audit work; but did want to point out several pages to the board members. He encouraged the board members to look at pages three thru eight for an overview of the financial status of the district. Mr. Nelson did report a gap in revenues of \$300,000 because Paradox CCI did not pay their taxes. The revenue should show up in the 2017-2018 school year. Overall the district is in good shape.

V. STUDENT REPORTS

None

VI. COMMUNITY REPORTS

Carrie Andrews, Director of Norwood Library, reported they have raised 3.9 million dollars and will break ground in May for the new library. There is still some money to raise, but they will get it done.

VII. STAFF REPORTS

Miss Kolbet stated she was excited to see the Ag Class started at Norwood School this semester. It will be a fantastic hands on class for students. She also invited the board to attend the first Academic Elementary Awards on Friday, January 19 and the Secondary Academic Awards and Spelling Bee on January 24.

VIII. CELEBRATIONS

Mr. Crews reported we have 15 seniors accepted to 64 colleges and \$657,500 earned in scholarships.

Mr. Crews presented the school board members with a card and a candy bar for board appreciation month.

IX. APPROVE CONSENT ITEMS

- A. Approve December 12, 2017 Minutes.
- B. Approve January General Fund bills
- C. Approval of 2017-2018 Revised Budget
- D. Approval of Minimum Wage Change from \$9.30 to \$10.20.

F. Approval of Jennifer Perkin's Resignation

Ms. Barkemeyer made a motion to approve consent items: **A.** December 12, 2017 Minutes. **B.** January General Fund Bills. **D.** Minimum Wage Change, \$9.30 to \$10.20. Seconded by Ms. McCluer. Roll call vote: "aye's" 5, "no's" 0. Motion Carried.

X. ACTION ITEMS

C. Approve 2017-2018 Revised Budget.

Ms. Barkemeyer made a motion to approve the 2017-2018 Revised Budget. Seconded by Mr. Olson. A short discussion and explanation of the changes with Mr. Crews and Mrs. Epright and the board of education. Roll call vote: "aye's" 5, "no's" 0. Motion Carried.

E. Approval of Jen Perkins Resignation

Mr. Olson read Mrs. Perkin's letter. Mr. Olson made a motion to approve Mrs. Perkin's resignation. Seconded by Ms. Barkemeyer. Roll call vote: "aye's" 5, "no's" 0. Motion Carried.

XI. MISCELLANEOUS REPORTS

A. DAAC –None

B. UNBOCES – Currently working on evaluation of the executive director.

C. WSCF – Mr. Crews met with the Bright Futures Representative and Mike Gass. The committee to allocate funds from the new preschool mill levy will include the superintendents from the Norwood and Telluride school districts. This will insure all have a voice in how the funds are distributed.

D. PTA – None

E. OTHER BOARD REPORTS - None

XII. NEW BUSINESS – School Roof - Renovation Best Grant

Mr. Crews informed the board the progress on the roof project. There is no asbestos and also no mold issues. We can now move forward with any plans we have.

Mr. Crews stated Anna Fitzer, our representative for the Best Grant, will be here tomorrow, January 17, 2018.

Date for Board Member Selection

Discussion was held on the best way to proceed with the vacancy. A special board meeting will held to decide how to move forward from here.

EMAIL Discussion

It was discussed by all board members that they all be on the same page as far as email and responses. If the information is something anyone would like to discuss, it was suggested it be put on as an agenda item at the next scheduled board meeting.

XIII. OLD BUSINESS

Community Communications

The Coffee with the Community on January 12, 2018 went well. Questions and answers on the four day calendar were the topic of conversation.

Mr. Olson stated he felt the district has made huge progress in keeping the community informed of what is happening in the world of education. Keep up the great work!

Inside/Out

Mr. Morlang has been in contact with the folks from the Inside/Out Program and they will be in Colorado in August. He hopes to have a representative come to the Western Slope to present to all of our UNBOCES Schools in August.

XIV. ADMINISTRATION REPORTS

A. Superintendent Report

Mr. Crews reported with the current roof project over Christmas break, the school was tested for asbestos and mold, and we are asbestos and mold free. Mr. Morlang visited with ACE Hardware, Clarks Market and Total Image Hair Salon about placing televisions in their business's to let the public see and know about the school events. Students would be responsible for maintaining the news and other information. Mr. Crews also informed the board members, Mr. Rick Williams is applying for the counselors grant again this year.

B. Principal Report

Ms. Gipner reported her and Mrs. Rasmussen will attend training on January 26. Also, most of the instructional staff will travel to Moffat County to observe instructional leaders in their educational environment. Mrs. Rasmussen reported the elementary teachers are working on finalizing scope and sequence procedures. The ELG consultant will be here next week to make sure all are still on the right track. Major progress has been achieved.

XV. ADDITIONAL ACTION ITEMS – None

XV. ADJOURNMENT

Mr. Ordean made a motion to adjourn the meeting at 9:05 p.m. Seconded by Mr. Olson. Roll call vote: "aye's" 5, "no's" 0. Motion carried.

Respectfully submitted,

Susan Epright